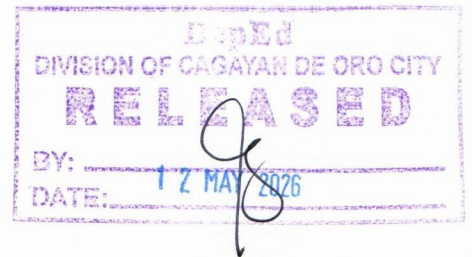




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

12 May 2026

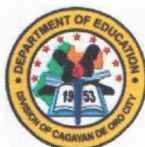
DIVISION MEMORANDUM
No. 448 s.2026

**SUBMISSION OF DOCUMENTARY REQUIREMENTS TO SUPPORT THE
APPOINTMENT FOR THE APPROVED RECLASSIFICATION OF SECONDARY
SCHOOL TEACHING POSITION – BATCH 8 PURSUANT TO EXPANDED CAREER
PROGRESSION SYSTEM**

TO: Assistant Schools Division Superintendent
All Administrative Officer II
All Concerned
This Division

1. Please be informed that the Department of Budget and Management (DBM) has approved the implementation of the reclassification of the following partial teachers in Secondary School Teaching Position pursuant to Expanded Career Progression System to wit:

No.	NAME	SCHOOL	FROM	TO
1	ABAIGAR, LAURA ANTASO	Agusan National High School	TCH2	TCH5
2	ADLAWAN, LISSANDRO LISONDRA	Agusan National High School	TCH1	TCH3
3	AGUIRRE, ROMER TORRES	Agusan National High School	TCH2	TCH5
4	AMATA, RAYMART KIM LUCAGBO	Agusan National High School	TCH2	TCH3
5	PALACIO, MARYFE NOOL	Agusan National High School	TCH2	TCH3
6	RECOLIZADO, BEVERLY MALOON	Agusan National High School	TCH2	TCH3
7	SEDAYON, RACHEL JOY MALINGIN	Agusan National High School	TCH1	TCH3
8	GALVEZ, NANCY MONTANO	Balubal National High School	TCH1	TCH3
9	ABELLERA, JOVELLE JAGMOC	Balulang National High School	TCH2	TCH4
10	EMLANO, JOHN LOUISE BEJUNA	Balulang National High School	SPST1	TCH6
11	LEDAMA, ROSALIA TORNIADO	Balulang National High School	TCH2	TCH4
12	PABLICO, RIGEL OTARA	Balulang National High School	TCH2	TCH5
13	LAGO, ROCHELLE BOLO	Bayabas National High School	TCH1	TCH3
14	CANOY, GISELLE ALERTA	Bayanga National High School	TCH2	TCH4
15	DALAOYAN, MARY ANN JOROLAN	Bayanga National High School	TCH2	TCH5
16	REYES, LEONOR CARANZO	Bayanga National High School	TCH3	TCH6
17	BALILING, RAYMOND JOHN MABELIN	Bugo National High School	TCH1	TCH4
18	CABACTULAN, NOE GADOT	Bugo National High School	TCH2	TCH5
19	OYAN, CHARICE LUCILLA	Bugo National High School	TCH1	TCH2
20	RAMAYLA, MARIA LAARNI SEROJE	Bugo National High School	TCH2	TCH5
21	RECAMADAS, PAMELA JANE BENDOLO	Bugo National High School	TCH1	TCH3
22	AGUILAR, FRANCISCA FERNADEZ	Bulua National High School	TCH3	TCH6
23	APURADO, ANGELIZA LAVARIAS	Bulua National High School	TCH2	TCH5
24	HELSTAD, FE TANIO	Bulua National High School	TCH3	TCH4
25	IBARAT, DELBERT ROYO	Bulua National High School	TCH1	TCH3
26	PAGALAN, NOREEN MARJORIE HADI KUSUMA	Bulua National High School	TCH2	TCH3



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27	QUIDER, VERGEL PLAZA	Bulua National High School	TCH1	TCH3
28	BOLOTANO, CHRISMAR JASPE	Cagayan de Oro National High School	TCH2	TCH5
29	BONGGA, RONILO LEGASPE	Cagayan de Oro National High School	TCH1	TCH3
30	CABRILLOS, LAILANE BORCILLO	Cagayan de Oro National High School	TCH3	TCH6
31	CAIREL, MARIA CORINA DALEON	Cagayan de Oro National High School	TCH2	TCH5
32	HAMPAC, SHERYLL PAJO	Cagayan de Oro National High School	TCH1	TCH4
33	ROLA, JESELINDA MAMATAN	Cagayan de Oro National High School	TCH3	TCH6
34	SARING, NARZISA TITANIA DAACA	Cagayan de Oro National High School	TCH3	TCH6
35	SEVILLEJO, MARJORIE JAYME	Cagayan de Oro National High School	TCH1	TCH4
36	ACEDO, VERONICA SUAN	Camaman-an National High School	TCH3	TCH6
37	BUGTONG, MARIA ANALYN PALASAN	Carmen National High School	TCH1	TCH4
38	EDQUILAG, REBECCA HINAMPAS	Carmen National High School	TCH3	TCH6
39	NICDAO, CHRISTOPHER COMBISTA	Carmen National High School	TCH3	TCH6
40	ORA, GELY JANE GALEON	Carmen National High School	TCH3	TCH6
41	POL, CORNELIO CABRILLOS	Carmen National High School	TCH2	TCH5
42	RAGASI, WELYN BELGADO	Carmen National High School	TCH3	TCH6
43	SALAHID, DY DEALINO	Carmen National High School	TCH3	TCH6
44	LAGANG, MARJORIE AGAPAY	Consolacion National High School	TCH2	TCH5
45	MANGUBAT, ALILY BUKO	Consolacion National High School	TCH2	TCH5
46	TILOS, MICHELLE VON TACBAS	Consolacion National High School	TCH1	TCH2
47	BORRES, LORETA LINA	Cugman National High School	TCH3	TCH6
48	ENRIQUEZ, NATHANIEL SAVEDOR	Cugman National High School	TCH2	TCH5
49	PANTE, ENGLAND GO	Cugman National High School	TCH3	TCH6
50	ROJAS, ROSE ALRYM LADRERA	Cugman National High School	TCH1	TCH4
51	UBAY UBAY, ERLENE JOY LINGO	Dansolihon National High School	TCH1	TCH3
52	MELENCION, MARIONNE PALLER	East Gusa National High School	TCH3	TCH6
53	DEYSOLONG, JOSEPHINE AGAWIN	Gusa National High School	TCH3	TCH6
54	CAEL, HARPER FALLE	Iponan National High School	SPST1	TCH6
55	LLANDERAL, MESHELLE LESONDRA	Iponan National High School	TCH2	TCH5
56	OPORTO, AIZA CANUNAYON	Iponan National High School	TCH1	TCH3
57	TOLENTINO, MARY JANE CAHIG	Iponan National High School	TCH2	TCH5
58	CLERIGO, IRENE SALIGO	Kauswagan National High School	TCH3	TCH6
59	PABALATE, DORIS DAGARAGA	Kauswagan National High School	TCH3	TCH6
60	RAAGAS, ALBERT RAMONIDA	Kauswagan National High School	TCH2	TCH4
61	AGUELO, LUCITA MAE BILAR	Lapasan National High School	TCH2	TCH5
62	DEJETO, CARMELO BALDUEZA	Lapasan National High School	TCH3	TCH6
63	TRINIDAD, DANILO TUBAL	Lapasan National High School	TCH3	TCH6
64	BUENAFE, EMELYN PANISA	Lumbia National High School	TCH2	TCH5
65	CALAMBA, RALPH CABRILLOS	Lumbia National High School	SPST1	TCH4
66	FANTILAGA, ROSALINA BUHAYAN	Lumbia National High School	TCH3	TCH6
67	GABALES, JANET GULTIANO	Lumbia National High School	TCH3	TCH5
68	GELBOLINGO, MICHAEL QUIMADA	Lumbia National High School	TCH2	TCH4
69	RETANAL, CHRISTY JOY ATALO	Lumbia National High School	SPST1	TCH4
70	DALIVA, DARLENE DERECHO	Macabalan National High School	TCH3	TCH6
71	FRANCO, SHENN MAE BALDELOVAR	Macabalan National High School	SPST1	TCH5
72	TABALDO, HAZZELEL SEDANO	Macabalan National High School	TCH3	TCH6
73	DANSILAY, JESSA PALLO	Macasandig National High School	TCH2	TCH4
74	LAGAHIT, LETECIA DERECHO	Macasandig National High School	TCH1	TCH3
75	PEQUIRO, CHEMBY MAE SAMODAL	Macasandig National High School	TCH1	TCH3
76	AMPONG, JANISSA MAY SUMARIA	Pagalungan National High School	TCH1	TCH4
77	MEJOS, JESSA MAE AGUILAR	Pagalungan National High School	TCH1	TCH4
78	VIPINOSA, JOVELRICH DIAGBEL	Pagatpat National High School	TCH1	TCH4
79	GETIGAN, APRIL JOY MANTICAHON	Pedro Oloy Roa National High School	TCH2	TCH5
80	MAESTRADO, MICHAEL AGCOPRA	Pedro Oloy Roa National High School	TCH2	TCH5
81	PERINO, VIRGINITO AMORES	Pedro Oloy Roa National High School	TCH2	TCH3



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82	RUANTO, MARCO RAY MANEJA	Pigsag-an National High School	TCH1	TCH3
83	AGBAY, METOCILA OMAC	Puerto National High School	TCH3	TCH6
84	DUHAYLUNGSOD, ANALY LATAYADA	Tagpangi National High School	TCH2	TCH5
85	MADAJE, PATRICIA ANN DU ALO	Tignapoloan National High School	TCH3	TCH6
NOTHING FOLLOWS				

2. The above-mentioned Teachers are directed to get their Notice of Appointment to their respective Administrative Officer II. AO IIs are directed to get the NOA at the Division Office - Personnel on March May 12-14, 2026 at 8:00 am - 5:00pm.
3. Submit and comply with the following required documents **(in long bondpaper)** for the processing of their appointment on or before **May 22, 2026**, to wit:
 - a. Fully accomplished CS Form 212 (Personal Data Sheet) **(revised 2025)** handwritten or computerized with **LATEST Passport size ID pictures with name and signature – 3 original copies (back to back)**
 - b. Work Experience Sheet - **(3 original copies)**
 - c. Panunumpa sa Katungkulan (SS Porma Blg. 32 Narebisa 2025) – **3 original copies**
 - d. Assumption to Duty (CS Form No. 4 Revised 2025) - **3 original copies**
 - e. Position Description Form (CSC Form No. 4 Revised 2017) - **3 original copies**
 - f. PRC/PBET - **3 photocopies**
 - g. Valid Professional License (Issued by PRC) - **3 photocopies**
 - h. Transcript of Record - **2 photocopies**
 - i. LATEST IPCRF (SY 2024-2025) - **1 photocopy**
 - j. Last Approved Appointment - **1 photocopy**
4. Kindly arrange the documents accordingly and have it check to your Assigned Administrative Officer II, such documents are to be certified by the AO II of the completeness and proper arrangement before you submit to the Personnel Section.
5. To access the downloadable forms kindly visit the link provided:

tiny.cc/FormsCDO



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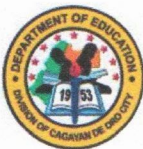
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
7. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

DM070-OSDS-PS-AVC / DIVISION MEMORANDUM RECLASS
May 12, 2026

Competence
Diligence
Outstanding Integrity



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